



**September 26, 2025  
Addendum #2  
FOR IMMEDIATE ATTENTION**

**ADDENDUM NO. 2 TO ALL OFFERORS:**

Reference – Request for Proposal:

RFP #009-0-2026/SB

Mechanical, Electrical, Plumbing (MEP) Professional  
Engineering Services

For Delivery To:

Newport News Public Schools

Proposals Due:

October 8, 2025 at 2:00 PM EST

**The above is hereby changed to read:**

**1. Pre-Proposal Questions & Responses:**

- a. Is there a page limit? **Response: No, there is not a specified page limit, however, your response should be structured to mirror the RFP's format before your submission. Proposals that deviate from information requested may affect scoring criteria, Overall Quality and Completeness of Proposal, which is weighted 10 points. Proposals will be reviewed for completeness, attention to detail, clarity, organization, and appearance.**
- b. Regarding the QA/QC, is there a specific construction management program you would prefer us to use? i.e. Oracle (Submittal Exchange), Procore, or e-Builder. **Response: Please provide the construction management program(s) your firm uses regularly to ensure accuracy and what measures the Offeror has in place to continuously maintain a high level of QA/QC.**
- c. Regarding the relevant projects, are you just looking to just see renovation of existing facilities or would you like to see some new construction projects as well? **Response: NNPS request Offerors to focus on existing facilities, as majority of the upcoming projects will be HVAC retrofits, fire alarm repairs, and other building systems repairs as noted in Section III. Statement of Need, Letter A.**
- d. Is the \$5,000,000 amount listed for Professional and Umbrella is an aggregate limit? Can you please confirm?  
**Response: Special Term & Condition, Letter WW. Insurance is hereby changed to clarify \$5,000,000 limit is \$2,000,000 per occurrence and \$3,000,000 in the aggregate. If you would like to provide alternate limits, Offerors may submit under Exceptions/Alternatives.**

All other provisions of the RFP shall remain unchanged.

Sincerely,

Shannon Bailey, VCCO, VCO  
Director of Procurement  
[shannon.bailey1@nn.k12.va.us](mailto:shannon.bailey1@nn.k12.va.us)  
757-591-4560 x10752

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Name of Firm

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Signature/Title

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Date